

INSPECTION CHECKLIST

The Tamil Nadu Industrial Establishments (National and Festival and special Holidays) Act, 1958 and The Tamil Nadu Industrial Establishments (National and Festival Holidays) Rules, 1959

S.No.	Section/Rule	Details	Options
1.	Section 3 read with Rule 3(1) & (2)	Whether application has been submitted in FORM I & II, in the prescribed manner, for approval of 5 festivals holidays?	<ul style="list-style-type: none"> • Yes • No • Not Applicable
2.	Rule 3(5)	Whether FORM III approved by the Inspector is exhibited?	<ul style="list-style-type: none"> • Yes • No • Not Applicable
3.	Section 4 read with Rule 5(2)	Whether a notice containing the list of holidays for the year..... in FORM V has been exhibited?	<ul style="list-style-type: none"> • Yes • No • Not Applicable
4.	Section 3 read with Rule 4(1)	Whether holidays declared as per festival holidays approved by the Inspector in FORM III?	<ul style="list-style-type: none"> • Yes • No • Not Applicable
5.	Section 3 read with Section 5(2) (b) (i) & (ii)	Whether the employee(s) who have worked on National / Festival holidays has / have been allowed either twice the wages or substituted holiday on one of the days immediately before after the day on which he / she worked?	<ul style="list-style-type: none"> • Yes • No • Not Applicable
6.	Rule 7(1)	Whether a Register of National and Festival holidays in FORM VI is maintained?	<ul style="list-style-type: none"> • Yes • No • Not Applicable
7.	SEC4 RWR 5(1)	Whether Form V sent to the Inspector before commencement of calendar year?	<ul style="list-style-type: none"> • Yes • No • Not Applicable
8.	Sec 3 RWS 5(2)(a) (i) & (ii) RWR 6A	Whether the person working on National or Festival Holiday was served with notice before 24 hrs. and copy sent to the Inspector in Form VA	<ul style="list-style-type: none"> • Yes • No • Not Applicable