## **INSPECTION CHECKLIST**

## Payment of Wages Act, 1936 and Tamil Nadu Payment of Wages Rules, 1937

| S.No. | Section/Rule             | Details                                                                                      | Options                                                           |
|-------|--------------------------|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| 1.    | Rule 5                   | Whether Register of Wages is maintained for ensuring disbursement of wages to the employees? | <ul><li>Complied</li><li>Contraventions</li><li>Noticed</li></ul> |
| 2.    | Rule 5-B                 | Whether Wage slip is issued and copy is maintained?                                          | <ul><li>Yes</li><li>No</li><li>Not Applicable</li></ul>           |
| 3.    | Rule 8                   | Whether a Notice has been put up to notify the date of disbursement of Salary/Wages?         | <ul><li>Yes</li><li>No</li><li>Not Applicable</li></ul>           |
| 4.    | Sec 25 Read with Rule 22 | Whether the Abstract of Payment of Wages Act in Form-V is exhibited?                         | <ul><li>Yes</li><li>No</li><li>Not Applicable</li></ul>           |